

SUBMITTING YOUR FILES

Please read the Design Specs and Tips form first to insure your files are set up correctly.

Submit Files on CD or DVD:

Color accurate proofs are required with all files, if no proof is provided publisher will not be responsible for color accuracy.

UPS or FedEx Shipping

Zia Publishing Corp.
116 McKinney Road
Silver City, NM 88062

USPS Shipping:

Zia Publishing Corp.
PO Box 1248
Silver City, NM 88061

Return of materials: Artwork and photos will become the property of Zia Publishing Corp. and will be returned on request only. Publisher assumes no responsibility of artwork uncalled for in six months after date of publication.

Email your files:

Please compress your files before emailing: either Zip or Stuff them first.

Email: materials@ziapublishing.com

Upload your files to your FTP site:

Use the information below to access our FTP site:

Host: ftp.fatcow.com

User ID: ziapublishing

Password: moon-shine116

Put your files in to "public_ftp" folder

Once the upload is complete please call 575.388.4444 x18 or x14 or you can email materials@ziapublishing.com to confirm that the files were uploaded.