

SUBMITTING YOUR PHOTOS

Photo Guidelines

File Formats: TIFF or JPEG

File Size Limit: 10MB

Color: RGB, CMYK or Greyscale

Minimum Image Resolution: 300dpi at 100%

Most Commonly Used Photo Sizes at 100%

2 Page Spread: 17.25" x 11.375"

Full Page Photo: 8.625" x 11.375"

Half Page Photo: 7.375" x 4.75"

1/3 Page square Photo: 4.75" x 4.75"

1/3 Page Vertical Photo: 2.25" x 9.75"

Submit Files on CD or DVD:

Files may be submitted on a CD or DVD

Please include captions and photo credit for each file submitted.

UPS or FedEx Shipping

Zia Publishing Corp.
116 McKinney Road
Silver City, NM 88062

USPS Shipping:

Zia Publishing Corp.
PO Box 1248
Silver City, NM 88061

Return of materials: Artwork and photos will become the property of Zia Publishing Corp. and will be returned on request only. Publisher assumes no responsibility of artwork uncalled for in six months after date of publication.

Email your files:

Files under 10 MB may be emailed to: materials@ziapublishing.com

Please include captions and photo credit for each file submitted.

Upload your files to our FTP site:

Use the information below to access our FTP site:

Host: ftp.fatcow.com

User ID: ziapublishing

Password: moon-shine116

Put your files in to "public_ftp" folder

Once the upload is complete please email the file names, captions and credits of photos uploaded to: materials@ziapublishing.com